



Style Guidelines for Bachelor and Master Theses

1. Format

Theses follow the following format specifications:

- margins: left margin 5 cm, all other margins 4 cm
- font: Times New Roman
- font size: main text 12 pt, footnotes 10 pt
- line spacing: 1.5 lines
- consecutive page numbering (excl. front page)

2. Structure

Theses contain the following elements (ordered according to their appearance in the thesis) adhering to the described style and content:

Title page

The title page includes:

- thesis title (as received by the Dean's Office)
- semester of submission
- supervisor information (university, department, supervisor name)
- student information (full name, matriculation number, date of birth, postal address, email address, phone number, field of study, number of semesters)

Table of contents

- Roman numbering
- max. 3 section levels

Lists of figures, tables, and abbreviations (if applicable)

Tables and figures must be

- self-explanatory,
- numbered consecutively,
- have a title,
- indicate all relevant sources.

Main text

- follows the common structure of empirical research papers
- Bachelor theses: length of 40 pages (+/- 4 pages)
- Master theses: length of 60 pages (+/- 6 pages)
- includes the main result tables and figures

List of references

APA style is mandatory throughout the thesis (incl. in-text citations).

Appendix (if applicable)



Declaration of independence

The declaration reads as follows and has to be signed by the student:

“I hereby declare that I have composed this work independently and without the use of any aids other than those declared. I accept full liability for the scientific integrity of this text, irrespective of potential use of generative AI tools such as ChatGPT. All instances of direct quotes or paraphrasing from published or unpublished sources are properly attributed. This work, in its current form or any similar version, has not been previously submitted, in whole or in part, as part of any other examination.”

3. Further Information

- Information on registration and submission of theses (Dean's Office): <https://www.oec.uzh.ch/en/studies/theses.html>
- In addition to the submission to the Dean's Office, students must electronically submit their data and programs to the supervisor. All data and programs must be comprehensibly documented so that all results are replicable.
- Fact sheet on plagiarism: <https://www.oec.uzh.ch/dam/jcr:00000000-7db0-7eb0-0000-0000622b54e2/Fact%20sheet%20on%20Plagiarism.pdf>