

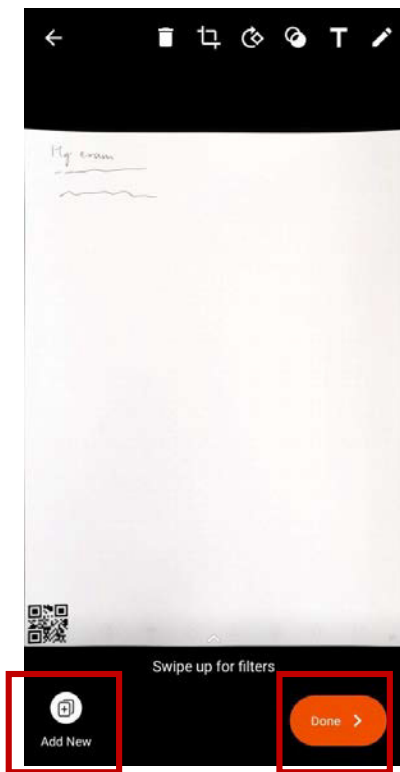
# Microsoft Office Lens

Tutorial

# Step-by-Step

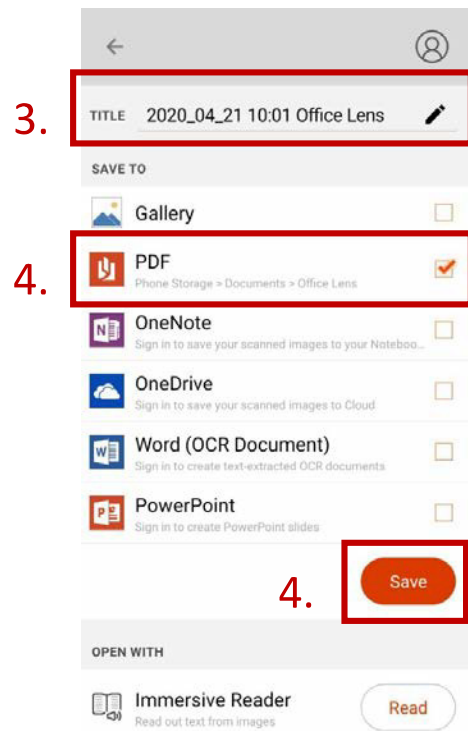
1. Scan all your pages  
=> use the "Add New"/camera button after your initial scan to add more pages
2. Click on "Done" to open the export dialog
3. Give your document a matching title  
=> e.g., *QuestionNr\_Lastname\_Firstname.pdf*
4. Choose the PDF option for exporting
5. Share/email the resulting PDF file to yourself (your choice of app)

# Android Example



1.

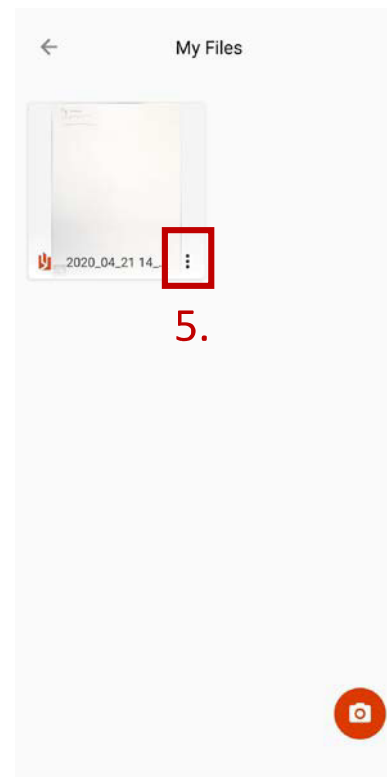
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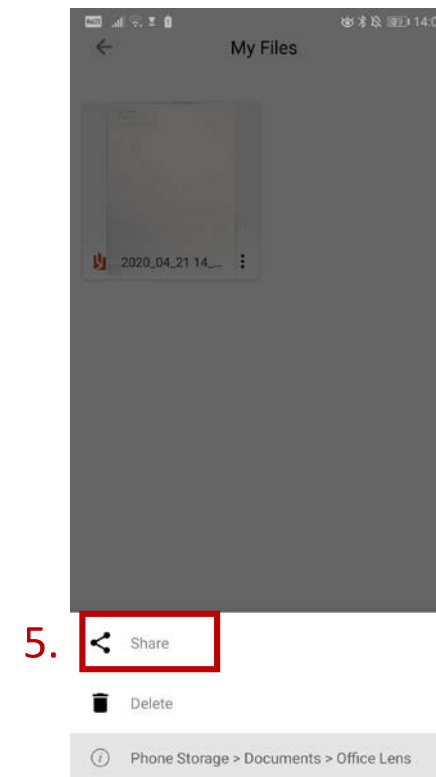
3.

4.

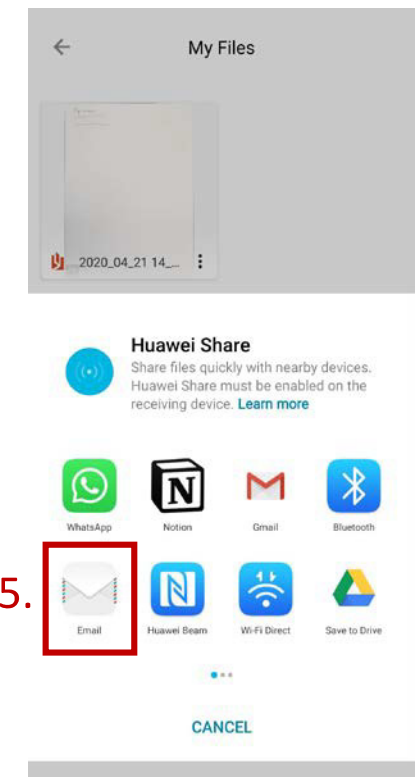
4.



5.



5.



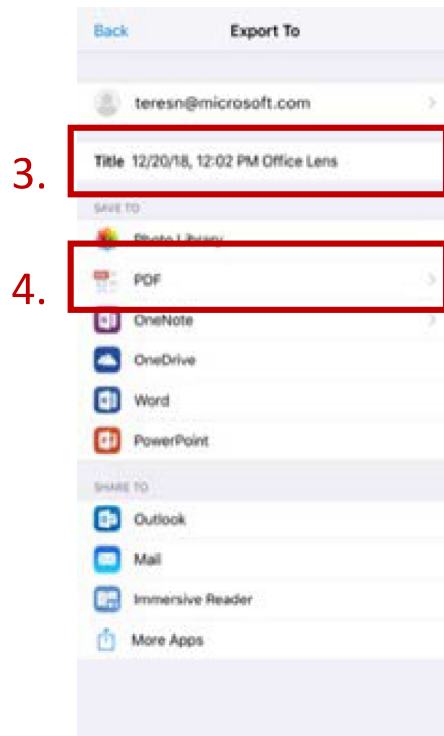
5.

# iOS Example



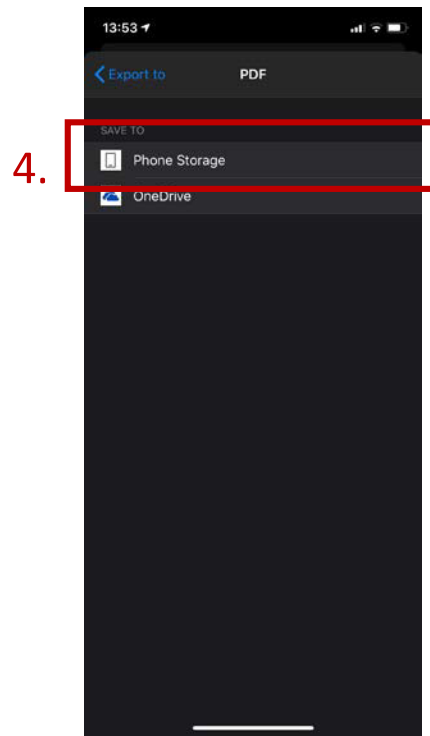
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2.

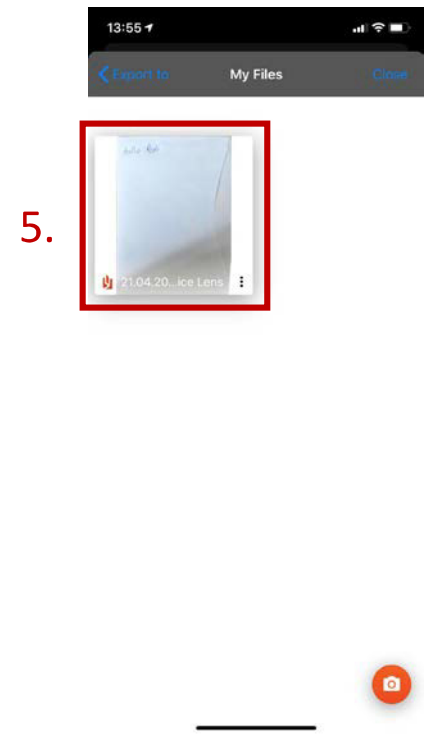


3.

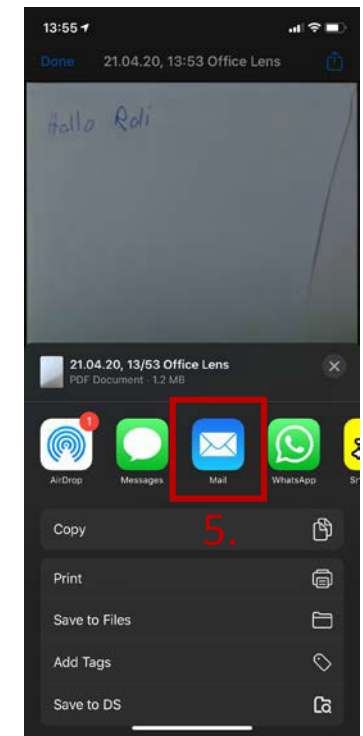
4.



4.



5.



5.